



Airports Authority of India
[Schedule- 'A' Mini Ratna Category-1 Public Sector Enterprise]
Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi- 110003.

Engagement of Consultant in Airports Authority of India in Airport System Directorate at CHQ for a period of One Year on Contract basis.

Advertisement No. 06/2024/CHQ.

1. General Information & Vacancies

1.1 Airports Authority of India was formed on 1st April, 1995 by an Act of Parliament on merger of International Airports Authority of India and National Airports Authority with the objective to have an integrated development, expansion and modernization of 130 airports in India of international standards. The main function of AAI includes construction, modification and management of passenger terminals, development and management of Cargo terminals, maintenance of Apron infrastructure including runways, taxiways and air navigational services including Air Traffic Management and Communication, Navigational & Surveillance.

1.2 Applications are invited from eligible candidates for one (01) number of Consultant is to be engaged in Airport Systems Directorate, Airports Authority of India at Corporate Headquarters, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi on contract basis for a period of one year.

2. Important Dates:

(i)	Opening date for submission of applications through email - chqrectt@aai.aero	26.11.2024
(ii)	Last date for submission of application	10.12.2024
(iii)	Age as on 10.12.2024	Not more than 65 years

3. Eligibility Criteria & Remuneration:

Level of Consultant	Eligibility Criteria	Expertise/Skills & knowledge required	Monthly Remuneration (All Inclusive)
Consultant	Retired PSU employee from E-7/E-6 level and equivalent from Central Govt./State Govt./ Defence / Paramilitary Forces / reputed Organization having minimum 10 years of experience in relevant field	Procurement, Tendering and contract management of Security equipment, BDDS equipment, Passenger facilitation equipment like PA, FIDS etc.	Rs.75,000/- (Rupees seventy-five thousand only)

- (i) Before engaging as consultant, one-month cooling period is required after superannuation.
- (ii) The eligible candidate should be clear from Vigilance/Disciplinary angle at the time of retirement.
- (iii) There should be no criminal case pending against the eligible candidate and this will be self-certified by the respective candidate.
- (iv) Such candidate, who have already completed 05 years cumulative period as consultant in AAI on contract basis, will not be eligible to apply for further engagement as consultant in AAI

4. Period of Engagement:

- (i) The term of engagement of consultants will be for a period of one (01) year and extendable by another one year

5. Method of Recruitment

- (i) The application in the prescribed format (Annexure) for engagement of consultant in AAI on contract basis, along with self-attested photocopies of all supporting documents, may be forwarded to the e-mail ID: **chqrectt@aai.aero** and the same will be scrutinized and the shortlisted candidates will be called for Interview. (Application through any other mode will NOT be accepted).
- (ii) While sending the application, duly filled-in Application + self-attested Supporting Documents to be combined and attached in single PDF file (size not exceeding 5 MB).
- (iii) Application through any other mode will NOT be accepted

6. Tax Deduction at Source (TDS):

- (i) The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS Certificate. Service TAX/GST as applicable shall be payable extra at the prevalent rates.

7. Allowances

- (i) Consultant shall not be entitled for any allowances such as Dearness Allowances (DA), Residential Telephone, Transport Facility, Personal Staff, Residential Accommodation, Medical Reimbursement, etc.

8. TA/DA:

- (i) No TA/DA shall be admissible for joining the assignment or on its completion or during the period of engagement process like at the time of interview.
- (ii) However, Consultant will be allowed TA/DA for their travel inside the country in connection with the official work after approval of Competent Authority.
- (iii) Retired Government Servants and Retired officials from PSUs appointed as consultant would be entitled for TA/DA on official tour as per his/her last entitlement drawn at the time of retirement.
- (iv) For individual Consultants/professionals other than Retired Government/PSU officials, their entitlement for TA/DA will be decided on case to case basis after approval of Competent Authority.

9. Leave:

- (i) Consultants shall be eligible for 12 days leave in a calendar year on pro-rata basis.
- (ii) Therefore, a consultant shall not draw any remuneration in case of his / her absence beyond 12 days in a year (calculated on pro-rata basis).

10. Termination of Agreement:

- (i) Both AAI and the consultant can resign/terminate the services during the period of engagement by giving one month notice period or one-month remuneration in lieu of notice period and the decision of AAI Management will be final in this regard.
- (ii) AAI reserves the right to shortlist / reject candidature without assigning any reason.

11. Charter of duties to be assigned:

- (i) Preparation of estimates, technical specifications, tender document etc.
- (ii) Assist in Scrutiny of Tender.
- (iii) Assist in project management during execution.
- (iv) Assist in Operations & Maintenance

Application FormAAI Advertisement No: **06/2024/CHQ**Post Applied for: **Consultant (AS) in AAI in Directorate of Airport Systems**

Photo

1	Name of Candidate:									
2	Date of Birth:	D	D	M	M	Y	Y	Y	Y	(in DD / MM / YYYY Format)
3	Age as on 10-12-2024:	Y	Y	M	M	D	D	(in YY / MM / DD Format)		
4	Father's Name:									
5	Nationality:									
6	Gender:									
7	Permanent Address:									
8	Address for correspondence:									
9	Mobile Number:									
10	Email ID:									
11	Details of pending Criminal / Vigilance Cases:									
12	Details of earlier engagement in AAI, if any									

13 Educational / Professional Qualification:

Sl. No.	Exam passed / Qualification	University / College	Month & Year of passing	% of Marks (in two decimals)

14 Work Experience: (including earlier contractual engagement with AAI) – Please enclose separate sheet, if required

Sl. No.	Organisation / Department	Designation	Period		Total Experience	Nature of work
			From	To		

Date:

(Signature of Candidate)

Declaration: The above information given by me is true & correct to the best of my knowledge. In case any information is found false or incorrect, my candidature for engagement of Consultant in AAI on contract basis may be treated as cancelled.

(Signature of Candidate)