



APPLICATION FORM

UNIVERSITY OF AGRICULTURAL SCIENCES KRISHINAGAR, DHARWAD - 580 005, (KARNATAKA)

Application for Appointment of UNIVERSITY LIBRARIAN

To be filled / typewritten by the applicant

Name of the candidate: _____

Post applied for: _____

Advertisement No. & date: **No.R/Rectt/Advt.64/2024, dated 22.11.2024**

Affix recent
passport size
photograph

DD / I.P.O. / Banker's Cheque No.: _____, Date: _____,

Amount(Rs): _____

Instructions to the candidates

1. Please fill up each item clearly, legibly and completely.
2. The eligibility and suitability of a candidate shall be considered based on the information provided in the application.
3. All claims mentioned in the application should be supported by relevant and authenticated documents. Only such documents / records will be taken into consideration for award of marks.
4. Prescribed certificates in support of all claims in the filled-in application should be obtained from competent authority on or before the last date of submission of application. Any additional documents / certificates / records given **after the last date for submission of filled-in application will not be considered for award of marks.**
5. Applications should be complete in all respects as on the date of submission. Incomplete applications are liable to be rejected.
6. If a candidate has submitted more than one application for the same post before the last date, the latest application will be considered as valid for the purpose of recruitment.
7. Separate sheets may be attached wherever necessary.
8. The application pro-forma downloaded from website should accompany the requisite processing fee (**i.e., for SC/ST Rs.1500/- & for others Rs.3000/-**) as indicated in the notification, at the time of submission of filled in application, or else, the application will be rejected.
9. All supporting documents enclosed to the application should be page numbered and arranged in the order as per the items in the application form.

PART-A: GENERAL PARTICULARS

1. Name of the post applied for	UNIVERSITY LIBRARIAN																
2. Name of the candidate in full (IN BLOCK LETTERS) (as entered in degree certificate)																	
3. Address for communications with pincode																	
4. E-mail I D																	
5. Contact numbers:	Tel. No (with STD code): Cell No.:																
6. Gender (Please tick appropriate box)	<table border="1"> <tr> <td>Male</td> <td>Female</td> <td>Other</td> </tr> </table>	Male	Female	Other													
Male	Female	Other															
7. Date of Birth (To be supported by a copy of valid certificate/SSLC marks card)	<table border="1"> <tr> <td colspan="2">Day</td> <td colspan="2">Month</td> <td colspan="4">Year</td> </tr> <tr> <td></td><td></td> <td></td><td></td> <td></td><td></td><td></td><td></td> </tr> </table>	Day		Month		Year											
Day		Month		Year													
8. Native Place	Place: Taluk: District: State: PIN:																
9. Nationality																	
10. Name of the State to which you belong																	
11. Marital Status	<table border="1"> <tr> <td>Married</td> <td>Unmarried</td> </tr> </table>	Married	Unmarried														
Married	Unmarried																
12. a) Do you belong to Scheduled Caste or Scheduled Tribe? (Please tick appropriate box) If yes, please tick the category and enclose relevant caste certificate in the prescribed format issued by the competent authority.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>SC</td> <td>ST</td> </tr> </table>	Yes	No	SC	ST												
Yes	No																
SC	ST																
b) Do you belong to other Backward Class category (Cat.I, IIA,IIB,IIIA & IIIB)? (Please tick appropriate box) If yes, please tick the category and enclose relevant certificate in the prescribed format issued by the competent authority.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>Cat.-I</td> <td>IIA</td> <td>IIB</td> <td>IIIA</td> <td>IIIB</td> </tr> </table>	Yes	No	Cat.-I	IIA	IIB	IIIA	IIIB									
Yes	No																
Cat.-I	IIA	IIB	IIIA	IIIB													

<p>c) Do you belong to any of the special category (Women(W), Rural Candidate(RC), Ex-Serviceman (Ex-Ser), Kannada Medium (KM), Differently abled (PH), etc) ? (Please tick appropriate box)</p> <p>If yes, please tick the category and enclose the relevant certificates in the prescribed format issued by the competent authority.</p>	<table border="1" data-bbox="930 181 1235 226"> <tr> <td>Yes</td> <td>No</td> </tr> </table> <table border="1" data-bbox="775 380 1431 425"> <tr> <td>W</td> <td>RC</td> <td>Ex-Ser</td> <td>KM</td> <td>PH</td> <td>Others</td> </tr> </table>	Yes	No	W	RC	Ex-Ser	KM	PH	Others
Yes	No								
W	RC	Ex-Ser	KM	PH	Others				
<p>d) Do you belong to Hyderabad Karnataka / Kalyana Karnataka Region (HK)? (Please tick appropriate box)</p> <p>If yes, please enclose the relevant certificate in the prescribed format issued by the competent authority as per the Government Notification No.DPAR 43 HKC 2013 dated 29.01.2014.</p>	<table border="1" data-bbox="930 548 1235 593"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No						
Yes	No								
<p>13. Father's Name</p> <p>Address</p> <p>Occupation</p> <p>Nationality</p>	<hr/> <hr/> <hr/> <hr/>								

14. Languages that you can read, write and/or speak:

Language	Read	Write	Speak	Examination passed	Page No. of documentary evidence attached

15. Were you offered employment in UAS, Dharwad before? Did you reject the same? If so when?
Indicate full particulars of post with date of offer.

<p>16. a) Was there any criminal case against you in the past? (Please tick appropriate box). If yes, give details.</p>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<p>b) Is there any criminal case pending against you? (Please tick appropriate box) If yes, give details.</p>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<p>c) Have you been suspended / dismissed / awarded any disciplinary action, any time during the employment of Government / University / Education Institutions / Organizations? (Please tick appropriate box). If yes, give details.</p>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		

PART-B: ACADEMIC / PROFESSIONAL / TECHNICAL / ADMINISTRATIVE CONTRIBUTIONS / ACHIEVEMENTS:

1. Academic Qualifications (Enclose marks cards / certificates):

Examination passed	Board/ University	Subject/ Specialization	Year of passing	AGP/OGPA/CGPA, Percentage of Marks			Page No. of documentary evidence attached
				Max.	Obtained	%	
a) Bachelor's Degree							
b) Master's Degree							
c) M.Phil.							
d) Ph.D.							
e) Higher Degree other than Library Science (M.A./ M.Com./M.Sc./ MBA)/ Higher training in the field.							

- Note: 1. The duration of the Master's degree & higher academic should be clearly indicated.
 2. The attested copy of the certificate of equivalent percentage of marks in case of award of marks other than in 10 point scale should compulsorily be furnished.
 3. Relevant document for having undergone course work to be enclosed along with Ph.D. Degree Certificate.

2. Academic / Administrative Experience in the field of Library and Information Science / Documentation (in the cadre of Librarian & above)

SN	Post held (Designation/Cadre)	Name of the Employer	Duration		Period of service (years/months/days)			Basic pay (Certified copy of the pay drawn to be enclosed)	Page No. of documentary evidence attached
			From	To	YY	MM	DD		
		Total Experience							

- Note: 1) The period of service rendered in the cadre of Librarian & above should be indicated clearly and individually.
 2) Claims regarding experience should be supported by certificate issued by the immediate Controlling Officer.

3. Externally funded projects (in cadre of Librarian and above)

SN	Name & location of the project/ scheme	Year of operation	Project Outlay in Rupees (Lakhs)	Handled in the capacity of PI / Co-PI	Sponsoring Agency	Page No. of documentary evidence attached

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Note: A valid certificate obtained from the concerned Controlling Officer and duly countersigned by the concerned Officers / Heads of the Directorates shall be submitted in support of claims.

4. Organizing Symposium / Seminar / Summer Institute / Winter Institute/ Refresher Course / Conference/ Workshop and Training Programme (in the cadre of Librarian & above)

SN	Name of the event	Nature of the event (International / National level/ University Level)	Handled in the capacity of Organizing the event as Leader/ Director/ Associate Leader/ Co-Director	Period		Page No. of documentary evidence attached
				From	To	

Note: Details of each of the activity should be indicated individually and relevant certificates issued from the competent authority should be enclosed.

Participating in Symposia / Seminars / Summer Institute / Winter Institute / Refresher Course / Workshop / Training Programme / Conference

SN	Title	Place	Period		Sponsored by	Page No. of documentary evidence attached
			From	To		

Note: One offline Training/ programme is equal to Two Online Training / Programme

5. Scientific Publications:

(I) Full length papers published in refereed journals with ISSN:

(a) Articles published in the International Journals:

SN	Title of the Article	Name of the Journal with Journal Code	Year of publication	Authors as in the Article	Page No. of documentary evidence attached

(b) Articles published in the National Journals:

SN	Title of the Article	Name of the Journal with Journal Code	Year of publication	Authors as in the Article	Page No. of documentary evidence attached

(c) Popular Articles:

SN	Title of the Article	Publisher	Year of publication	Authors as in publication	Page No. of documentary evidence attached

(II) Books with ISBN**(a) Books published (with ISBN No.):**

SN	Title of the Book	Publisher	Year of publication	Authors as in publication	ISBN / ISSN	Page No. of documentary evidence attached

(b) Bibliographies published / compiled:

SN	Title of the Bibliography	Publisher	Year of publication	Authors as in publication	ISBN / ISSN	Page No. of documentary evidence attached

(c) Papers presented at conference / seminars:

SN	Title of the paper	Name of the Conference /Seminar	International/ National	Venue	Date(s)	Type of presentation (Oral / poster)	Page No. of documentary evidence attached

Note: 1) All publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.

6. Outstation / Head Quarter experience in the cadre of Librarian & above

SN	Designation/Cadre	Place, Taluk & District	Period of service		No. of years of service [YY-MM-DD]	Page No. of documentary evidence attached
			From	To		
(a)	A&B class cities					
(b)	'C' class cities					
(c)	Others					

7. Special Awards / Medals / Fellowships/ Recognitions only for Professional excellence in Teaching / Library and Information Science/ Documentation (in the cadre of Librarian & above):

SN	Name of the Award/ Medal/ Recognition	Awarded by	Year of award	Individual/Team Award	Leader/ Associate	Page No. of documentary evidence attached
(a)	International Awards/ Medals / Recognitions:					
(b)	National Awards/ Medals / Recognitions:					
(c)	State level Awards/ Medals / Recognitions:					
(d)	University Level Awards/ Medals / Recognitions:					

- Note:**
- 1) For Team Awards / Medals / Recognitions, the leader gets full marks and each Associate gets 50% of the marks.
 - 2) International award means, the award conferred by the organizations which are of international repute and established by the international funding agencies to further the education/research/extension need of the international community (E.g. CGIAR/Common Wealth/US-Indian Education Fund/Indo-African/Full Bright/FAO/UNO/WHO, etc.) recognized by Govt. of India/International Bodies (Other than Professional Societies).
 - 3) National level award means, the award conferred by the Government of India or the National level institutions recognized by the Government of India in recognition of significant professional achievements.
 - 4) State award means, the award conferred by the State Government or State level institutions recognized by the State Government in recognition of significant professional achievements.
 - 5) University level award means, the award conferred by the Universities established by an Act of a State/Country.
 - 6) Professional Society Award means, the award conferred by a Registered Professional/Scientific Society/Body in recognition of significant professional achievements.

8. Discipline contribution / Institution Building / Special Attainment in Library and Information Science (in the cadre of Librarian & above).

(a) Offering Orientation courses for UG/PG/Other Course to the students:

SN	Name of the course offered	Year & Semester	UG/PG students	Page No. of documentary evidence attached

(b) Offering PGS (501) Course in Library and Information Science:

SN	Name of the course offered	Year & Semester	UG/PG students	Page No. of documentary evidence attached

(c) Conducting book exhibition on special occasions:

SN	Name/Title of the Exhibition conducted	Venue	Duration		Page No. of documentary evidence attached
			From	To	

(d) Major Advisor / Guide for M.Phil. / Ph.D.:

SN	Name of the student	Degree (M.Phil./ Ph.D.)	Name of the Institute	Duration		Page No. of documentary evidence attached
				From	To	

(e) Creation / development of e-content for online courses like Mooc, Swayam, etc. (As Leader/Associate):

SN	Name of the e-content	Leader/ Associate	Name of the Institute	Year	Page No. of documentary evidence attached

(f) Preparation of Library Manual Folder like Database Usage & E-resources, etc. Innovative Library services:

SN	Name of Library Manual Folder and Innovative Library Service	Leader/ Associate	Name of the Institute	Year	Page No. of documentary evidence attached

SN	Particulars	Duration		Page No. of documentary evidence attached
		From	To	
(g)	Activities performed as External Examination Coordinator - Associate Coordinator/ External evaluator/Examiner/ Expert/ Sr. Warden/ Staff Advisor/ Tour leader and Co-Tour leader (State /all India)/ NSS Programme Officer - NSS/ Indian Red cross Society Programme officer/ Coordinator/ NCC Officer/ Farm Management; Academic, General, Financial Management (as AO/AAO DY.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.) / Scrutinizing UG/PG grades/ P.G. co-ordinator/ seminar in charge / Leader/ member in			

	monitoring team/ drawing officer, Radio talk/ TV shows, Internet, Wi-Fi Maintenance, Website Maintenance and Up gradation, News Paper Clipping, Referral Service, Orientation on E-resources, Providing database service, Separate section and service related to various competitive exams, Creation of Manual Databases, Creation of repository of important activities like RAWE, ELP, All India Tour, Seminar, Workshop and Conferences etc.,			
(h)	Activities performed as Member - Co-chairman - Chairman of different committees of National - International - activities - RAWE - Assoc. Coordinator - participation in RAWE camp internship / Krushi Mela / Convocation /Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Placement cell Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Meals/ Exhibitions as State, National, International levels representing University/ member/ Co-Chairman in different committees of UAS activities/ Team manager and co-team manager to sports/ Cultural activities/ Stock verifying officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur / Co-Chairman in the National/ International conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee,/ Press meet work participation in UG & PG admission/ member involved in organization, selection of farmers/ teachers for nomination to various awards.			
(i)	Any other activities duly certified by the Immediate controlling officer			

Note: All supporting certificates should be issued by competent authority.

9. International Exposure (in the cadre of Librarian & above):

(a) Experience of working in international organization/ Library with exposure of minimum of three months:

SN	Name of the Organization	Designation	Duration		Page No. of documentary evidence attached
			From	To	

Note: An international exposure towards obtaining Masters or Ph.D. Degree and Post- Doctoral experience will not be considered.

(b) Expert / Advisor on invitation / Government deputation:

SN	Nature of Assignment	Organization	Duration		Page No. of documentary evidence attached
			From	To	

(c) Presentation of Research papers at the International conference (outside the country only):

SN	Name of the Conference/ Seminar/ Symposium	Title of paper presented	Venue	Date(s)	Page No. of documentary evidence attached

10. Additional Information, if any:

I hereby declare and certify that the information furnished above, are true to the best of my knowledge and belief. In case, if the information provided by me is proved to be false, I shall undertake that I may be punished in accordance with law.

Place:**Date:****SIGNATURE OF THE APPLICANT**

FORWARDAL CERTIFICATE BY THE EMPLOYER
(Applicable to those candidates other than the Employees of UAS, Dharwad)

Certified that Dr. / Mr. / Ms. _____ is
 working in the Department / Institute / Organization as _____ w.e.f.
 _____ in the scale of Rs. _____. He / She is at present drawing a basic pay of
 Rs. _____. The DA and other allowances amount to Rs. _____.

**This institution has no objection in forwarding his / her application for appointment to the post of
 University Librarian in the University of Agricultural Sciences, Dharwad.**

Place:

Date:

Signature and Designation with seal

FORWARDAL CERTIFICATE BY THE EMPLOYER
(Applicable only to UAS, Dharwad Employees)

Certified that Dr. / Mr. / Ms. _____ is
 working in this Office / College / Research Station as _____ w.e.f.
 _____ in the scale of Rs. _____. He / She is at present drawing a basic pay of
 Rs. _____. The DA and other allowances amount to Rs. _____.

Place:

Date:

Signature and Designation with seal