



**KERALA DEVELOPMENT AND INNOVATION STRATEGIC COUNCIL
(K-DISC)**

Planning & Economic Affairs (Innovation & Development) Department
Government of Kerala



Centre for Management Development
(an autonomous institution under Government of Kerala)

No. KDISC/CMD/06/2025

June 06, 2025

NOTIFICATION

The **Kerala Development and Innovation Strategic Council (K-DISC)** invites applications from competent and qualified candidates to the posts of **Junior Programme Executive to be associated in the Mazhavillu – Teach Science for Kerala programme of K-DISC on contract basis**. Interested candidates may apply by submitting the filled-in application form given in Annexure I ([Click here to download the application form in *.docx format](#)), detailed CV and copies of all certificates proving qualification and experience, through E-mail to the email address **kdiscrecruitment2025.01@gmail.com**.

Starting date of receiving application is on June 06, 2025 (09:00 A.M.)

Last date of receiving application is June 20, 2025 (05:00 P.M.)

About K-DISC

The Kerala Development and Innovation Strategic Council, (K-DISC) is a strategic think – tank and advisory body constituted by the Government of Kerala. Launched on March 24, 2018, K-DISC was given the mandate of promoting innovation in the state. K-DISC aims at bringing out path-breaking strategic plans that reflect new directions in technology, product and process innovations, social shaping of technology and creating a healthy and conducive ecosystem for fostering innovations in the State.

About the Programmes/Projects

Project Mazhavillu - 'Mazhavillu' (Teach Science for Kerala) aims at improving proficiency of children, at the primary level, in Science by developing and using a methodology of integrated teaching and learning based on the approach of Conceptual Change.

DETAILS OF POST

The details regarding the qualification and experience required, number of vacancies, age limit and remuneration are given in the table below:

Sl. No.	Post	Qualification	Experience	Max. Age Limit as on 01/06/2025	Consolidated Pay	Location (indicative)
1	Junior Programme Executive (Chemistry Vacancy 01)	First Class, full - time M.Sc. Chemistry from a recognized institution.	Candidate with demonstrated experience in teaching young students in schools shall have preference.	30 years	Rs. 30,000/- Monthly	Idukki/ Wayanad/ Kasaragod
2	Junior Programme Executive (Zoology Vacancy 01)	First Class, full - time M.Sc. Zoology from a recognized institution.				
3	Junior Programme Executive (Geography Vacancy 01)	First Class, full - time M.Sc. Geography from a recognized institution.				

Essential Attributes

- Excellent communication skills -written and spoken (in Malayalam and English as evidenced through a written test).
- Good Logical, Analytical and Critical Reasoning abilities (as evidenced through analytical and reasoning test).
- Advanced Computer Skills (as evidenced through a practical test).

Desirable Attributes

- B.Ed.
- Aptitude in teaching the Sciences.
- Passionate about teaching young students aged 6 to 12.
- Proven artistic skills in Dancing, Singing, and Theatre & Acting.

Selection Methodology

- The applications will be subjected to a scrutiny based on the details provided by the candidate, and a list of candidates eligible for further selection process will be prepared. The selection will be based on a Written Test/Skill Assessment (Computer Proficiency & Documentation Skills)/ Interview of the shortlisted candidates. However, CMD reserves its right to opt for additional selection process, if required.
- It shall be noted that admittance to various stages of the recruitment will be **provisional** only, and will not confer any claim unless various other conditions of selection are satisfied as the prevailing rules of the organization. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.
- K-DISC/CMD reserves the right to shortlist only a limited number of candidates for selection process based on relevancy of experience, quality of academic achievements and overall suitability of the candidates to the position.

General Instructions

- Applicants must be citizens of India.
- **Candidates will have to send the filled-in Application Form given in Annexure I ([Click here to download the application form in *.docx format](#)), their updated Curriculum Vitae (CV) and copies of certificates proving qualification and experience while submitting the application.** Applications not in the format as per Annexure I will not be considered for application scrutiny.
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying for the posts notified.
- Employees of CMD/K-DISC need to submit their application along with NoC from CMD/K-DISC.
- **The qualification stipulated for the post must be from a recognised University/Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their candidature shall not be considered.**

- **Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.**
- CMD will not be responsible for any discrepancy in submitting the application. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the application form do not tally with the original documents produced by the Candidates, his/her candidature will be rejected.
- In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- K-DISC/CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/other notified eligibility requirements.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for selection process through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying and must maintain that email account and mobile number.
- The copy of the Appointment letters, Salary Certificates, pay slip, etc., will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities.
- In case of any problems faced by the candidates in filling up the application form they may contact the HELP DESK on the phone number: 0471-2320101 Ext: 237, 250 between 10:00 A.M. and 05:30 P.M. on working days (Monday – Friday).
- Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages.
- Applications submitted without complete data will be rejected. In case an applicant uploads wrong documents/information and unnecessary documents, his/her candidature will be rejected
- Applications with blurred/ illegible Photograph/ Signature will be rejected.
- K-DISC/CMD and engaging authorities reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether.

- Rights for the rules for the cut off marks in all stages of recruitment are reserved by CMD.
- The Competent Authority reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit/relaxation/concession.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post(s) advertised.

Sd/-
Authorized Signatory



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ANNEXURE I - APPLICATION FORM

Post(s) Applied						
Post Code						
Name (in block letters)						
Age, Date of Birth						
ID Proof Type and No.						
10th / Matriculation certificate details	Reg. No.: Month & Year of passing:					
Permanent Address						
Mobile No.						
E-mail Address						
Educational Qualification	Course	Specialization	Class	%	Year of Passing	University/Institute
Total ExperienceYearsMonths.....Days					
Experience Details	(add additional rows if required)					
Sl. No.	Institution	Designation	From	To	Tasks & Responsibilities	
Any other relevant information						

Self-Declaration:

I certify that the information given above is true to the best of my knowledge and I'm aware that I will be subjected to immediate action by the Concerned Officials at any time during or after the interview/Selection/Joining, if found hiding any information/producing incorrect information.

Name :

Signature :

Date :

Note: Attach Self-attested copies of ID proof, Matriculation/10th certificate, and certificates proving qualification and experience.